

Rosemont Elementary School



Parent Student Handbook 2020-2021

Where Children are the



of our school!

Dear Rosemont Family,

Welcome to Rosemont Elementary School's 2020-21 school year! We trust your time away has been healthy, and safe. As we begin a new school year, our families, faculty, staff and community will continue to provide the very best care and academic success for our students. Thank you for your dedication to Rosemont Elementary and this special community. As a school, our data shows our students made great growth in all academic areas. We continue to lead the county in being one of the most successful schools in our district.

We are excited to welcome back our children and families along with many new families to Rosemont Elementary School. With a projected enrollment of 560 students please join me in a warm welcome to our new family members!

Along with our incredible faculty and staff, our PTO continues to be a devoted group of parents and teachers providing ongoing support for our children. With team work from PTO we continue to enhance our school, as well as meet and challenge the academic needs of our students. Some items made possible through the generosity from our PTO organization include; new materials for our makerspace room, funding for family science night and Reading Celebrations, in addition, instructional materials for teacher classrooms, teacher appreciation gifts and more! If you are looking for a way to support our school, please join this energized group of PTO members. A note of gratitude to our parents and teachers who work together to make great things happen at our awesome school!

We hope you and your family find this electronic handbook and calendar of school events both helpful and informative. Included are policies and procedures established for the safety and well-being of our students. Please read them carefully and share the information with your child so that he or she will understand the expectations of Rosemont students. The school calendar is provided to help families plan ahead and join us for special events throughout the school year. If you have any questions or concerns, please feel free to call the school. We look forward to continuing a relationship that ensures great success for all of our students.

*Thank you for sharing your precious children,
Dannette K. Walls
Principal, Rosemont Elementary*



“Rosemont Essentials”

Welcome to Rosemont Elementary!

We are looking forward to a great school year and are excited to see all of our Rosemont Families! The Rosemont “essential” expectations established to make it quick and easy for our families to learn the most essential things about our school. These policies and procedures were established by teachers, parents, and administrators for the safety of our children and to ensure fairness for our Rosemont families.

School Schedule

School opens at 7:10 a.m.

Tardy Bell rings at 7:40 a.m.

Tiger Cub Broadcast begins at 7:40 a.m.

(*the breakfast line closes at 7:35 a.m.)

Dismissal begins at 2:20 p.m.

Car Riders

Car riders must enter the car rider line **from behind the school** following Hamilton Road onto Rosemont Road making a **right turn ONLY** onto Rosemont School Road. For safety and fairness, parents are asked not to enter the car rider line from the front of the school. **Left turns are not permitted off of Rosemont Road and Rosemont School Rd. Our back parking area is for teacher parking only and should not be used as a turn around. Parents should enter from Hamilton Road onto Rosemont Road turning RIGHT ONLY;** therefore, we ask all parents (living on the Rosemont Road or off of the Rosemont Road area) take the Burgess Road to Hamilton Road allowing cars to enter the car rider line from the Hamilton Road Entrance **For safety purposes if RES Hang Tags are not visible we ask you report to front office)**

The front driveway is considered our “bus lane” from **7:00 – 7:45 a.m.** and from **1:30 – 2:30 p.m.** **Cars should not enter or park in the bus lanes during the above listed times.**

In the mornings, students should **not** be dropped off in the front of the school unless they arrive after the tardy bell rings at 7:40 a.m. If entering from the front of the building before 7:40 a.m. parents must park and walk their child into the front lobby. **No drop-offs in front!**

DISCLAIMER:

DUE TO COVID-19 ALL PROCEDURES ARE SUBJECT TO CHANGE TO STAY WITHIN GUIDELINES. PLEASE REFER TO www.troup.org TO SEE SPECIFIC RECOMMENDATIONS.

Morning Procedures

After the second day of school, students should be dropped off in the car rider line or sent to school by bus. If your child has a snack bag or extra items to carry, our safety patrol members are happy to assist getting those items to the classroom. If parents need to enter the building between 7:10 - 7:40 a.m., they may send their child on their way to class from the front lobby. **For safety reasons, parents and visitors are not allowed to walk their child down the hallway to classrooms after the second day of school.** Please remember that this is for the safety of ALL our students. Exception: Throughout the school year, children are recognized in the mornings on our Tiger Cub TV broadcast. Parents are welcome to visit the Media Center on the day their child is being recognized as long as they sign in and are wearing a visitor name tag.

Breakfast / Lunch

Parents are encouraged to pre-pay for student lunches at school or at <https://paypams.com/> . Charges are only allowed for 5 days before an alternative meal will be served. The paid lunch price is \$2.85 per day. Breakfast is **FREE to all students**. We also sell ala-cart items ranging from .50 to 1.25 (**if you do not want your child to purchase, please call Nutrition office at 706-883-1588 to put a block on your account for ala-cart items**).

Classroom Visits

Per board policy, anyone wishing to visit/observe in a classroom shall be required to schedule the visit/observation with the principal or the principal's designee prior to the visit/observation. This policy will keep interruptions to instruction to a minimum plus safety of ALL students is our number one priority.

Weekly Folders

Communication is essential between the school and the parent. This year, our designated Weekly Folder Day is **TUESDAY**. Weekly folders will be sent home every “Tuesday” and will include information from your child’s teacher, the school and the school system. Student work will also be included in the Weekly Folder so you may have the opportunity to monitor your child’s progress in school.

Food / Snack Guidelines

Troup County Schools welcomes parental involvement in organizing class parties and special events. These festive occasions often include snacks for students to enjoy. Due to food safety concerns and special dietary needs of some students, all snacks distributed for classroom parties or special events **must be pre-packaged and display ingredients**. This applies to beverages as well. Thank you for helping to keep our children safe.

Transportation Changes

We are unable to accept transportation changes over the phone or through e-mail for safety reasons. All changes must be sent in writing and received by **10:30 a.m.** We strongly recommend notes be sent to school with your child and transportation changes be kept to a minimum.

Early Check-Outs

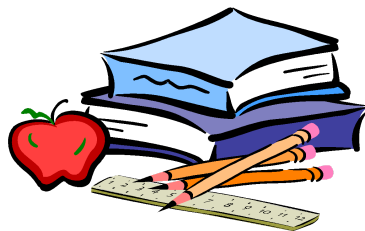
Early check-outs are strongly discouraged. However, if your child will need to be picked up early for an appointment, parents must enter the front office for check-out **no later than 1:45 p.m.** After 1:45 p.m., parents will need to wait in the car rider line.

ACE

ACE must be **pre-paid**. For your convenience, you may pay online through Infinite Campus. **No charges are allowed for ACE. NO EXCEPTIONS!**

School Entry / Front Doors

Our district recently installed an enclosed entry with a locking system to the front doors of our school. This system requires visitors to buzz into the school once an ID is confirmed. Thank you for your patience as we work to implement this safety feature effectively. If you are not recognized instantly or asked to present ID, please do not be offended. We want you to feel welcome and to visit or eat lunch whenever possible. We have eating areas available for you and your child located in the front conference room or outside under the umbrellas. Our secretaries are working hard to meet all of our families and to learn many new faces. We have a huge responsibility of ensuring the safety of over 600 people so your understanding would be greatly appreciated!



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Rosemont Elementary School
Faculty and Staff
2020-2021
Principal: Dannette Walls
Instructional Specialist: Martie Hornsby

Secretaries: Dana Adams
Sonya Brown

Custodial Staff: Ray Seppala, Lead
Larry Hill
Hayward Dunlap
Mary Whittenburg
Kelli Lovin

Family Liaison: Jennifer Cooley

Nurse: Heather Thomas

Counselor: TBA

Media: Ashley Hadley

PE: Bruce Danford

Art: Nancy Knotts

Music: Halee Kaleel

PreK: Abby Robinson
Kristen Thompson

PK Instructional Asst: Abby Fuller
PK Instructional Asst: Jenna Byers

Kindergarten: Sheila Blocher
Carla Cook
Elizabeth Ivy
Melissa Taylor

K Instructional Asst: Donna Parrott
K Instructional Asst: Cindy Bowen
K Instructional Asst: Joyce Humphries
K Instructional Asst: Terry Douthit

1st Grade: Hillary Perdue
Natalie Strickland
Meagan Townsend
Stacy Umfress

EIP/RTI: Sarah Bulman
Bette Griffin
Lynne Thrailkil

2nd Grade: Catherine Athon
Ashley Hill
Tracy Jones
Ashley Tittle

Exceptional Education: Kristen Hall, Speech
Brandey Potter, Resource
Caley Yeary, Resource
Laurie Hester, Discovery

3rd Grade: Carol Patillo
Laura Robinson
Shelly Roper
Carmen Slay

Instructional Assistants: Kay Duraski
Mary Katherine Brannon
Karen Liddle
Mary Neal
Sharon Embrey
Laura Webb

4th Grade: Stephanie Garner
Jessica McClendon
Lonnie Thornton

Lunchroom Staff: Craig Myers, Manager
Felicia Jones
Erika Folds
Connie Coleman

5th Grade: Johnnie McCoy
Dina Thomas
Shannon Weems

Parent Teacher Organization (PTO)

The PTO is an organization of parents and teachers whose purpose is to support the education of Rosemont students. The PTO is a vital function of the school, and all parents and teachers are encouraged to join. Meetings are open to all. Parents and teachers are urged to become active in the school's PTO. The officers and committee members of the Rosemont PTO are:



PTO Officers and Committee Members:

President: Lyza Jeffcoat
Vice-President: AJ Culpepper
Secretary: Rachel Sprayberry
Treasurer: Kathryn Parrott, Amber Spears

T-shirt sales/Membership: Haley Johnston, Michelle MicMicken, Allison Chambers

Open House Dinner: Mary Duke

Fall Festival Food: Rachel Sprayberry
Terry Perry

Hospitality: AJ Culpepper
Lyza Jeffcoat

Room Mothers: Haley Johnston

Book Fair: Cacee Pracht/Sarah Peterson

Box Tops: Shelly Overton

Fall Fundraiser: Diane Irwin, Lauren White, Lindsey Whitaker

Spring Fundraiser: Shelly Overton

Santa Shop: Rachel Sprayberry, Shelly Overton

Teacher Rep: Elizabeth Ivey

We hope your family will join our PTO! Membership is \$5.00 per family.

Rosemont School Council

The Governor's A+ School Reform Bill requires that all schools establish school councils for the purpose of advising the principal in matters relating to student achievement and school performance.

- The Council is composed of teachers, parents, business partners and the principal.
- Each elected member serves a two-year term.
- The Council is required to meet a minimum of four times a year.
- The public is welcome to attend all meetings.
- Anyone other than council members who wish to be heard at a meeting must notify the principal at least two days prior to the meeting.
- All meeting agendas are posted in the school office.
- Meetings will be held in the media center at 12:00 p.m. unless otherwise posted.

Members of the Rosemont School Council for 2020-2021

Principal:

Dannette Walls

Business Representatives:

Opal Hogg from Exxon Mobil

Joe Little from Calumet Bank

One business representative will be announced in (August 2020)

Parent Representatives:

Cacee Pracht (term expires 2021)

Rachel Sprayberry (term expires 2021)

Two parents will be elected in (August 2021)

Teacher Representatives:

Tracy Jones (Expires August 2022)

Hillary Perdue (Expires August 2022)

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Morning Arrival Procedures

Car Riders: Students who arrive by car will be greeted by school personnel behind the cafeteria. Parents are asked to enter the car rider line from behind the school using Rosemont Road. Parents are asked **NOT** to turn left off of Rosemont Road or the small side road located next to the school and try to cross traffic to enter the car rider line. **Our back parking area is for teacher parking only and should not be used as a turn around** This is considered a safety issue as well as a fairness issue with our families. Families (living on the Rosemont Road or off of the Rosemont Road area) take the Burgess Road to Hamilton Road allowing cars to enter the car rider line **from the Hamilton Road Entrance.**

Staff and safety patrol members will open car doors and assist students into the cafeteria. Car riders must be dropped off behind the cafeteria between 7:10 a.m. and 7:40 a.m. **Students will wait in the cafeteria until dismissal to classrooms at 7:20 a.m. Breakfast is served until 7:35 a.m.** The breakfast line stops serving at 7:35 a.m. **If you wish for your child to eat breakfast, please plan accordingly. The morning broadcast will take place at 7:40 a.m. A student will be considered tardy if he/she arrives after 7:40 a.m.** The car rider door will be locked at this time; therefore, parents who arrive after 7:40 a.m. must drive their children around to the front of the school and have their child report to the front office. A child who is tardy must obtain a tardy slip from the office before entering class. **FOR SAFETY..Cars without RES Hang Tags will be asked to report to the front office for proper identification and a RES Hang Tag issued..**

Bus Riders: Buses will arrive at Rosemont from 7:05 a.m. – 7:35 a.m. in the front of the building. Staff members will be present to supervise students as they proceed into the cafeteria. Students will remain in the cafeteria until dismissal; to classrooms at 7:20 a.m. Students will eat breakfast until 7:35 a.m. The morning broadcast will take place at 7:40 a.m. with classes beginning at 7:45 a.m. **We ask parents to please refrain from parking or dropping students off in the front drive of the school between 7:00 a.m, and 7:40 a.m. due to buses unloading at this time.**

Afternoon Dismissal Procedures

Car Riders: Teachers will walk car riders to the cafeteria for dismissal at 2:20 p.m. In order to facilitate dismissal and to reduce traffic back up, we ask that parents arrive behind the cafeteria between 2:20 p.m. and 2:30 p.m. to pick up students. Cars that arrive earlier than 2:20 p.m. may cause a traffic problem. Thank you for your understanding in this matter. Car riders will wait in the cafeteria until their car arrives at the walkway. It is essential that the RES Hang Tags be visible to school personnel. This is for the safety of ALL our car riders. We ask that all car riders be picked up no later than 2:50 p.m. Any car rider not picked up by this time will be sent to ACE and a charge of \$7.00 will be assessed.

Bus Riders: Bus riders will be walked to their assigned bus by their teacher between 2:20 p.m. and 2:25 p.m. Please note: Sometimes, but not often it is necessary for school personnel to take a child off of the bus due to misbehavior. We will not allow students to ride home on the bus if his/her behavior threatens the safety of the bus. If a child is taken off the bus due to misbehavior, parents will be notified as soon as possible. Also, if we are ever in doubt of how your child is to go home, we will keep your child at school to insure his/her safety. Any student returned to school will be sent to ACE at a charge of \$7.00.. **We ask parents to please refrain from parking in the front drive between 1:30 p.m. and 2:30 p.m. due to buses arriving/loading at this time.**

ACE: Students who attend ACE will be dismissed to their designated check-in locations at 2:15 p.m. ACE is a pre-paid service (\$7.00 per day for one child and \$5.00 for each additional child in the same family). You may pay at school or online through Infinite Campus. Students not picked up by 2:50 p.m. will be sent to ACE and the parent will be responsible for paying a \$7.00 fee upon pickup.

Rosemont Elementary School

School Wide Discipline Management Plan

Mission

The mission of Rosemont Elementary School is to foster and promote a safe and positive school environment that enhances student learning through teaching and recognizing positive behavior.

Vision Commitment: To cultivate thinkers in a 21st century world

School vision statement

Our goal is to foster responsibility, independence, self-discipline, and positive behavior, as we maintain a safe, predictable, enjoyable environment for all students and staff. At Rosemont Elementary School we seek to impress upon our students the importance of strong character and good citizenship. We believe our children have a right to make choices and assume responsibility for those choices. To encourage appropriate conduct, we will utilize the **Rosemont Code of Conduct**. This plan is simple, proactive, and places an emphasis on four key character traits as the expectations for all Rosemont Elementary School students.

School/Classroom Expectations

Be Prompt (On time and prepared for learning)

Be Prepared (Responsible for materials)

Be Polite (Kind with your words and actions toward yourself and others/ keep class neat and clean “30 second pick up”)

Be Productive (Engaged in learning and aiming for high expectations)

Hallway Behavior

- Face the front at all times, walk on the right side of the hall on the colored tile
- Keep doorway to classrooms clear
- Remain quiet and orderly when in the hallway
- No food or drinks in the hallway



Cafeteria Behavior

- Clean up your area (floor/table/seat)
- Talk to friends using your inside voice
- Use good table manners
- Get what you need before you sit down

Restroom Behavior

- Use restroom time wisely
- Flush toilets
- Wash your hands before leaving
- Clean your area

Playground Behavior

- Use equipment safely and correctly
- Respect the personal space of others
- Line up when called

Behaviors are categorized into two types of behavior, minor offenses and major offenses. Minor offenses will be addressed by the teacher, in the classroom. If the teacher must address behavior that takes away from learning, a Courtesy Notice will be sent home informing parents of the mishap. Parents are asked to sign the notice and return it to school the next day. If a child receives two (2) notices and does not correct the behavior, the child can then be referred to the office to meet with an administrator. These courtesy notices are to improve communication between home and school. The goal is to teach appropriate behaviors at school and reinforce those positive behaviors at home. Please see below a listing of the behaviors by category and a sample of the notice.

- Minor Offenses: Disrespect, Disrupting Class, Talking Excessively, Not Following Directions, Bad Attitude, and Off Task behaviors might lead to a Courtesy Notice being sent home.
- Major Offenses: Physical Harm, Sexual Harassment, Inappropriate gesture/language, Destruction of Property, & Threatening Language will result in immediate office referral.

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Breakfast and Lunch Program Troup County School System Meal Prices for 2019-2020



| | | | |
|-------------------------------------|---------------------------------|----------------------|------------------|
| Breakfast Price All Students | Universal FREE Breakfast | | |
| Lunch Prices | Paid | \$ 2.85 per day | \$14.25 per week |
| | Adults | \$ 4.00 per day | \$20.00 per week |
| | Extra Milk | \$.75 per half pint | |

A student lunch includes five food groups (meat, grain, fruit, vegetables, milk*) known as components. A student must take at least three components to make a meal, and must always take at least a ½ cup from either the fruit or vegetable component. A student breakfast includes three components (grains *(with optional meat allowed); fruit/vegetable/juice, and milk*). A student must have three food items on their plate, with one selection being at least a ½ cup from the fruit/vegetable/juice component * *Milk substitutes are available only by physician note; water and/or juice are not allowable milk substitutes **some grains count as two food items.*

Pre-Pay for Your Convenience

- Pre-Pay online at <https://paypams.com/>
- Paying with cash – place your payment in a sealed envelope and write your child’s name, Student ID, grade level, teacher’s name and amount of money on the outside of the envelope
- Paying by check – write your child’s name, student ID grade level and teacher’s name on check

Returned Checks

A \$30.00 fee is charged for a check returned by the bank due to non-sufficient funds (NSF) or a closed account. If three returned checks are received from the same person over the course of the school year, you must pay with cash for the remainder of the school year.

Charge Procedure for Elementary Schools

1. Payment is required when meals are served.
2. Students are allowed to charge the cost of five (5) days meals.
3. If the charged amount is not paid in full, students will be offered an alternate lunch meal.

We are not allowed to make exceptions to this rule.

4. A written reminder will be given to the student to take home to inform parents about charges.

It is our hope that parents will not place their child and our lunchroom staff in unpleasant circumstances because of meal charges.

Family Applications for Free Meals

Complete application online at <http://www.troup.k12.ga.us> Through the Infinite Campus Parent Portal or paper application available from our office. Complete one application for your family. Be sure to list all students enrolled in the Troup County School System as well as all other family members in your household. *A new application must be completed for your family each school year.*

If you would like to eat lunch with your child, please call our lunchroom at 812-7984 so we can be sure to prepare an extra lunch for you.



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Rosemont Elementary School Safety Overview

School Evacuation:

- Reasons for evacuating are fire, bomb threat, gas leak, chemical spill
 - A school evacuation drill is conducted once every month and twice during the month of August
 - We have announced and unannounced school evacuation drills
 - Teachers are required to bring radios (if available) and classroom rosters.
-

School Lockdown:

- Reasons for a school lockdown are:
 - (1) Soft Lockdown – County elections due to being a polling site in our community, prison work detail, or any safety concerns reported to the school by deputies or 911
 - All classroom doors remain locked during this time and teachers continue to teach. Restroom breaks are taken as a whole class with the teacher.
 - Outside time will be restricted depending on the situation.
 - (2) Hard Lockdown – If there is an intruder, escaped prisoner, or any safety concerns in the immediate area reported to the school by deputies or 911
 - All doors on campus are locked and students remain in the classroom in a strategic position until the campus is cleared by police
- Lockdown drills are practiced a minimum of twice a year.
-

Campus Evacuation:

- Reasons for evacuating: fire, bomb threat, gas leak
 - Our primary evacuation site is Rosemont Baptist Church and our secondary evacuation site is Pine Mountain United Methodist Church
 - The student information cards will be brought to the evacuation site and students will be checked out to parents/guardians using these cards
 - If applicable, the Troup County School System Public Relations Director will do a press release and inform parents of the situation.
 - A campus evacuation drill is conducted once a year.
-

Weather Conditions:

- (1) Heat Index – During the hottest months of the school year, teachers receive emails updating them on the current temperature outside and whether conditions are safe for students to be outdoors. Teachers are required to follow the temperature guidelines regarding the length or time a student may stay outdoors and how often water breaks should occur.
 - (2) Inclement Weather – The use of a weather radio allows our school to monitor weather conditions. Both 911 and the Troup County Schools Central Office contact the school if unfavorable conditions are present in the area. If inclement weather is apparent, students will be directed into the main hall of the building and sit against the wall away from all outside doors and windows.
 - Teachers remove all hanging objects from overhead.
 - When possible, communication between administration and staff is done by radio.
 - A severe weather drill is conducted once a year.
-

First Aid/CPR/AED/Medical Conditions: 5 staff members are CPR/AED certified and have had the most current first aid training.

* Our Emergency Response Team participates in a “Code Valentine” drill twice a year (announced/unannounced).

MISCELLANEOUS INFORMATION

DRESS CODE

Students are expected to conform to reasonable standards in cleanliness and appropriate dress. Reasonable standards shall be defined as presenting an appearance that does not distract from or disrupt the learning situation, restrict participation in normal activities of the school, or call undue attention to the individual. The grooming of students shall be the responsibility of the parent.

Dress should be modest and appropriate for school activities. Halter tops, midriff tops, and headwear of any type (hats, caps, scarves, bandanas, etc.) are not allowed. Shorts and skirts should be of an appropriate length. Clothing advertising drugs, alcohol, or suggestive and vulgar language will not be allowed at school. Sunglasses are not to be worn inside the building. Also, cleats and roller skate shoes should not be worn to school.

VISITORS

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Nothing makes our staff happier than to have parents visit Rosemont Elementary School. As a school, we invite parents for special events such as Parent Workshops, Honor's Day, Class Parties, Field Days, etc. (see our school calendar for dates). A great way to spend time at school is to join us for lunch. You may eat with your child or grandchild during their scheduled lunch time. Our Rosemont Café provides hot, delicious meals on a daily basis. If you are planning to eat with us, please call our cafeteria manager, Mr. Myers, at 812-7984 so we can be sure to prepare you a meal.

****As far as daily visits, our school safety plan was created by both parents and teachers to ensure the safety of ALL students. After the first day of school, parents are asked to drop their child off in the car rider line or to send their child by school bus. If your child has a snack bag or extra items to carry, our safety patrol members are happy to assist getting those items to the classroom. If parents need to enter the building between 7:10 – 7:40 a.m., they may send their child on their way to class from the front lobby. For safety reasons, parents and visitors are not allowed to walk their child down the hallway to classrooms. Please remember that this is for the safety of ALL our students. We appreciate your support and understanding in this matter.**

*****Per board policy, if you would like to visit your child's classroom, please see the principal to set up an appointment. If you would like to help in the classroom, please let the teacher know in advance. Teachers are always appreciative of parent volunteers. It is our hope to make everyone feel welcome, but at the same time keep interruptions in our classrooms to a minimum and safety of ALL students our number one priority.**

CONFERENCES

One of the keys to a good education is open communication between school and home. At Rosemont, teachers schedule parent conferences to discuss and review state standards, grade level benchmarks and to set goals for the school year. A minimum of TWO parent-teacher conferences are required for Grades Pre-K – 2 and a minimum of ONE for Grades 3 – 5 each year. Parents should feel free to contact the teacher to schedule a conference whenever needed. You may reach your child's teacher by calling the school office at 812-7954 or by e-mailing the individual teacher through the school website. It is our hope to foster a team approach with teachers, parents, and students working together to reach set goals for the school year.

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MISCELLANEOUS INFORMATION (cont.)

STUDENT INFORMATION CARDS

Every child at Rosemont has a student information card that is filled out by his or her parent. This card is maintained in the front office for check-out and emergency situations. **Please notify the school promptly if any changes are made in your address and/or phone numbers. It is critical that the school has the most up-to-date information.** Also, please keep all emergency contact information updated. Please note that on each card there is a place for parents to list who may pick up his or her child from school. **Per our Superintendent, we are not allowed to release a child to anyone who is not listed on his/or her card without your written permission. Any changes to this list must be made in writing.**

PETS AND REPTILES

Pets of any type, reptiles, or other animals may be brought to school only with prior approval of the teachers and an administrator. Their presence at school must serve an instructional purpose. Animals must be delivered by the parent and be returned when the presentation or lesson is finished. If approved, all animals must be securely housed in an approved, humane container.

GIFTS AND FLOWERS

Due to limited space and safety concerns, bus riders may not transport flowers, balloons or gifts to or from school; therefore, we ask these items not be brought or delivered to school unless alternate transportation can be arranged. Thank you for your understanding!

SCHOOL PARTIES

Three class parties are scheduled during the school year – Christmas, Valentine’s Day, and End-of-Year. In the spring of the year, our Pre-K through second grades participate in Easter Egg hunts while third through fifth grades participate in spring activities. Please see our school calendar for specific dates.

****SPECIAL NOTE: Troup County Schools welcome parental involvement in organizing class parties and special events. These festive occasions often include snacks for students to enjoy. Due to food safety concerns and special dietary needs of some students, all snacks distributed for classroom parties or special events must be pre-packaged and display ingredients. This applies to beverages as well. Thanks you for helping us keep our children safe.**

TIGER CUB WEEKLY FOLDER / SIGNED PAPERS: EVERY TUESDAY

IMPORTANT!! ***Every Tuesday has been designated as our school-wide Weekly Folder Day.*** Your child will bring home signed papers (student work) and letters from school on this assigned day. Please spend time looking through your child’s weekly folder. This is the best way to stay informed and know what is going on in your child’s classroom. We ask that Tiger Cub Weekly Folders be returned to school the following day.

RADIOS / GAMES / TOYS / ETC.

Students should not bring radios, games, toys, or C.D. players to school. The school system does not assume any responsibility for lost, stolen, or damaged items. Items should not be brought to school that could distract or disrupt the learning environment.

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MISCELLANEOUS INFORMATION (cont.)

ATTENDANCE

Daily attendance at school is critical for student success. Students are expected to attend school every day, to be on time, and to complete the school day. When students are absent, they should return with a written excuse which will be kept on file. Students are considered tardy if they arrive at school after 7:40 a.m. When students are tardy, they must enter through the front doors and obtain a tardy slip from the front office. Early dismissals should be for emergency situations only. Students who dismiss early must have a parent or designee sign them out before 1:45 p.m. **As a safety precaution and in fairness to others, children may not be dismissed between 2:00 p.m. and 2:20 p.m. except in the car or bus rider line.** As always, we appreciate the efforts of our parents to ensure good attendance at RES.

TELEPHONE USE

Students are to limit calls from the front office for emergencies only. Forgotten homework and requests to ride the bus home with a friend are not considered emergencies.

ACE – (Parents must **pre-pay** for students to attend.)

The After-Class Enrichment Program known as ACE is an extension of the regular school day. ACE begins each day at 2:20 p.m. and ends at 6:00 p.m. ACE is a **pre-paid service** offered to parents for the purpose of providing students with enriching activities in a safe and supervised environment. A snack is also provided each day. The cost for one child per day has been increased to \$7.00. Each additional child is \$5.00 per day. **ACE fees must be paid in advance** with checks being made out to Rosemont ACE. Ms. Jackson and Ms. Phillips serve as our ACE Co-Directors.

HONOR'S DAY (SEE CALENDAR for DATES)

End of the Year Honor's Day programs focus on four key areas at Rosemont: academics, attendance, character, and the arts.

- Pre-kindergarten classes participate in a Pre-K Celebration followed by an ice cream social.
- Kindergarten classes participate in a Graduation / Honor's Day Ceremony in the gym.
- First and second grade classes have their Honor's Day program in the gym
- Third and fourth grade classes have their Honor's Day programs in the gym.
- Fifth Grade classes participate in a Graduation / Honor's Day Ceremony in the gym.

The following is a list of ways your child may be honored or recognized during the school year: Principal's List (All A's), Honor Roll (A's and B's), Perfect Attendance (**no absences and no more than 4 tardies for the school year**), Student of the Week, Student Council, Rosemont Ambassadors, Safety Patrol, Art/ Music/ PE /STEAM Students of the Year, Fifth Grade Subject Awards, Jamie Bishop Fine Arts Award, the Brandon and Christy Stancil Love of Life Award, the Hubert S. Salter Memorial Achievement Award, the Lindsey Environmental Award, The Polly Hutchinson Humanitarian Award, Eye of the Tiger Award and more. As you can see, our faculty and staff believe in providing numerous ways for students to excel!

Clubs & Organizations for Rosemont Elementary School

| <u>CLUB</u> | <u>PARTICIPANTS</u> | <u>SPONSOR</u> | <u>PURPOSE</u> |
|--------------------------------|--|--|---|
| Chorus | Grades 4 & 5 Meets Mondays September – December or January - April | Ms. Haley Kaleel | To develop an appreciation for music provide opportunities to perform. |
| Art Club | Grades 4 & 5 Meets on Mondays January - April or September - December | Ms. Nancy Knotts | To enhance the arts and to further develop talents |
| Running Club | Grades 4 & 5 Meets on Thursdays September – December | Ms. Yeary Ms. Cook Mrs. Rope Mr. Bruce Danford | To expose children to a healthy way of life through exercise and eating healthy. |
| Drones Club | Grade 4 & 5 (Meets on Thursdays/TBA) | Mrs. Laurie Hester Mr. Lonnie Thornton | To enhance opportunities for students to problem solve and think |
| Greenpower Car Team | 4 th and 5 th Graders | Mrs. Dina Thomas Ms. Johnnie McCoy | To enhance opportunities for team building and problem solving through the construction of a race car and driving in competition racing. |
| Spring Green Team | Grades 2 & 3 Meets on Thursdays once a month / Jan - April | Mrs. Blocher Mrs. Perdue Mrs. Jones Mrs. Bulman | An educational program that empowers students to help environment and improve surroundings |
| Clean Campus/Decor | Grades 4 & 5 Meets Thursdays Sept-Dec | Mrs. Patillo Mrs. Strickland Mrs. Townsend | To cultivate a love and pride for school surroundings focusing on welcome, happy campus projects |

Clubs & Organizations for Rosemont Elementary School (CONT.)

| <u>CLUB</u> | <u>PARTICIPANTS</u> | <u>SPONSOR</u> | <u>PURPOSE</u> |
|-------------------------------|--|--------------------------|--|
| Rosemont Ambassadors | Grades K, 2, 3, 4,5 | Counselor | To serve as school hosts/hostesses at various programs and events. |
| Student Council | Grades 4, and 5 | Counselor | Students are selected by peers/teachers to participate in service projects throughout the school year. |
| Safety Patrol | Grade 5 | Coach Danford | To help ensure school safety by assisting with morning/afternoon duty |
| Tiger Cub TV Broadcast | Selected 4 th and 5 th Graders from oral tryouts | Mrs.Hadley | To offer opportunities for developing writing and speaking skills |
| AWIM Science Club | Grade 5 Meets on Tuesdays / September - December | Mrs. Hester Mrs. Slay | To explore A World in Motion through the "Jet Toy Challenge" |
| Robotics Team | Grade 4 & 5 (Meets on Thursdays) September - December | Mrs. Athon Mrs. Weems | To enhance opportunities for students to build and program robots to carry out tasks to solve real life problems |
| Orchestra | Grades3, 4 & 5 | LaGrange Symphony | To expose students to the love and appreciation for music by learning to play string instruments |

Rosemont Elementary
Assessments and Data: Using Results for Continuous Improvement

| | | | |
|---|--|--|--|
| GKIDS | An ongoing assessment of kindergarten students' developing skills in ELA, Math, Science, Social Studies, Personal/Social Development, and Approaches to Learning | Kindergarten | Reports are shared with parents at their fall and spring parent conferences. Additional reports are sent home to parents in January with progress reports and in May with report cards. |
| Foundations & iRead | A computer-based reading software that includes readiness skills, phonics, and sight words. | Kindergarten 1st Grade 2nd Grade | Reports and student progress are shared at parent conferences. |
| iReady and Ready Classroom | A reading and Math program that provides individualized instruction to meet the needs of each student's reading and Math needs. | K 1st Grade 2nd Grade 3 rd Grade 4 th Grade 5 th Grade | Reports and student progress are shared at parent conferences. |
| Georgia Milestones Assessment System (GMAS) | A set of tests administered that are designed to test the knowledge of the Georgia Standards of Excellence. | Grades 3 & 4: ELA & Math Grade 5: ELA, Math, SC, SS | Once student reports are received, they will be mailed to parents in a sealed envelope or accessed through Infinite Campus parent portal.. DISCLAIMER: DUE TO COVID-19 ALL PROCEDURES ARE SUBJECT TO CHANGE TO STAY WITHIN GUIDELINES. PLEASE REFER TO www.troup.org TO SEE SPECIFIC RECOMMENDATIONS. |
| Benchmarks | Tests assess students' mastery of the Georgia Standards of Excellence | Grades 1 - 5 | Test results are used for instructional purposes. |
| Ongoing Formative Assessments | Tests assess students' mastery of the Georgia Standards of Excellence | Grades K - 5 | Test results are used for instructional purposes. |
| Assesslets | An assessment used to score Writing and provides monitoring of student progress in Writing and in Math | Grades 3-5 | Test results are used for instructional purposes. |
| Dibels | An assessment that provides monitoring of student progress in reading fluency. | Grades 1 - 5 | Probes are given for instructional purposes only and are used to help guide classroom and individual instruction. Results may be shared at parent conferences and upon parent request. |

DISCLAIMER:

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100 North Davis Road, Building C • LaGrange, GA 30241

www.troup.org (706) 812-7900

Parent & family engagement POLICY

2019-2020

Revised April 9, 2019

What is Family Engagement?

About the Parent & Family Engagement Policy

In support of strengthening student academic achievement, the Troup County School System (TCSS) has developed this parent and family engagement policy that establishes the district's expectations for meaningful family engagement and guides the strategies and resources that strengthen school and parent partnerships in the district's Title I schools. This plan will describe TCSS's commitment to engage families in the education of their children and to build the capacity in the Title I schools to implement family engagement strategies and activities designed to achieve the district and student academic achievement goals.

When schools, families, and communities work together to support learning, children tend to do better in school, stay in school longer and enjoy school more. Title I, Part A provides for substantive family engagement at every level of the program, such as in the development and implementation of the district and school plan, and in carrying out the district and school improvement provisions. Section 1116 of ESSA contains the primary Title I, Part A requirements for schools and school systems to involve parents and family members in their children's education. The TCSS will work with its Title I schools to ensure that the required school-level parent and family engagement policies meet the requirements of federal law and each include, as a component, a school-parent compact.

Jointly Developed

During the district meetings in the spring of 2019, the Parent Advisory Council and all parents were invited to participate and provide suggestions and ideas to improve this district policy for the 2019-2020 school year. The district used flyers, district/school websites, and other social media informing parents about the meetings.

During the meetings, parents also reviewed and discussed the Consolidated LEA Improvement Plan (CLIP).

Upon final revision, the district parent and family engagement policy was incorporated into the CLIP which was submitted to the state. Parents are welcome to submit comments and feedback regarding the policy at any time on the school's website or by submitting written comments to their child's school by using input forms on the website and in the Parent Resource Center.

The district parent and family engagement policy is posted on district and school websites, included in Parent/Student handbooks each year, and made available in the schools' Parent Resource Centers in a format and language that parents can understand.

Reservation of Funds

The TCSS will reserve one percent from the total amount of Title I funds it receives in FY21 to carry out the parent and family engagement requirements listed in this policy and as described in federal law. Furthermore, the TCSS will distribute 90 percent of the amount reserved to Title I schools to support their local-level family engagement programs and activities. The district will provide clear guidance and

communication to assist each Title I school in developing an adequate family engagement budget that addresses their needs assessment and parent recommendations.

Each Title I school will gather input from families while hosting an annual School Improvement Forum. This will give families a time for suggestions on how the family engagement set-aside funds will be used in the upcoming year at the district and school-level. Stakeholder input forms from the forums will be reviewed by the district to determine areas of need for the upcoming school year and consider changes to the family engagement budget.

Opportunities for Parent Consultation

Input and suggestions from parents and family members are essential components of the district and school improvement plans that are developed each year. All parents of students eligible to receive Title I services are invited to attend the meeting opportunities described in this section to share their ideas and suggestions to help the district, schools, and students to reach our student academic achievement goals.

Open House Meetings in the Schools - Fall of 2020

Each Title I school will host a parent meeting at the beginning of the school year to share about Title I and to seek parent input on School Parent Compacts. These important compacts are revised annually by students, parents, and teachers together. They are reviewed throughout the year, as well.

District Improvement Forum - Spring of 2021

All parents are welcome to hear the latest updates from the Troup County School System as well as review and provide input into the district Parent and Family Engagement Policy and the Consolidated LEA Improvement Plan (CLIP) for the 2020-2021 school year. Notices regarding this meeting will be made available to all parents in advance of the meeting. The district will also communicate information regarding this meeting on the school and district websites. If you are unable to attend the meetings, call the Federal Programs office for more information. (706) 812-7900 extension 1149

School Improvement Forums - Spring of 2021

Each Title I school will host a forum for parents to participate in discussions to review the schoolwide plan/school improvement plan, the school Parent and Family Engagement Policy, as well as provide input on the family engagement budget and family engagement program. Each Title I school will send a flyer home to parents notifying them about the date and time of the forum. Information regarding the School Improvement Forum will also be made available on each Title I school website and in weekly classroom newsletters. If you are unable to attend these meetings, call the school for more information.

Building Capacity Of Parents

The TCSS will work with its Title I schools to provide assistance to parents in understanding state and district academic information connected to their children's learning and progress, as well as information regarding the Title I program. Under the district's direction, each Title I school will host a minimum of three parent workshops that are academic in nature. The dates and locations for these workshops will be posted on the school's website, shared through each Title I school's newsletters, and sent home as flyers in Tuesday folders.

The TCSS will provide helpful parent links on the district website and ensure that the Title I schools' websites contain resources and materials to help parents work with their children at home.

The TCSS will coordinate and integrate the district parent and family engagement programs with other programs such as: Exceptional Educational Program, Twin Cedars Youth Services (Ault Academy), Connections, Pineland, Troup BELL, Success By Six, and others. We will promote school readiness by collaborating with the Head Start program and other state funded preschool programs in the district as part of a community collaborative that will

meet multiple times during the year. In the spring, the elementary schools will host Kindergarten Transition days so parents may tour the schools and receive information to help them and their children prepare for kindergarten. The TCSS will also coordinate with community programs to ensure that parents are informed about available resources.

To ensure that information related to parent programs, meetings and other activities is available to all parents in an understandable and uniform format, each Title I school will make available a calendar of events with information for parents at the beginning of the year. Parent notifications and resources will be sent home in parents' native language, where applicable, and interpreters will be available at parent events and meetings when requested. Information posted on the district website will be translated to the extent practicable. The district will also utilize school telephone systems, school websites, local news media, and other school message systems to post information for parents.

Of School Staff

The TCSS will educate teachers, pupil services personnel, principals, and other staff on how to reach out to, communicate with and work with parents as equal partners and on implementing programs to build ties between parents and schools. The TCSS will also provide information for appropriate school staff and faculty that will focus on creating welcoming environments and improving two-way communication with families. In addition, the Parental Engagement Coordinator will provide opportunities for visits to each Title I school to review and discuss parent and family engagement requirements and initiatives. The district will educate school staff, with the assistance of parents, in the value of parent and family engagement. Parents will actively share ways that ties between parents and the school can be strengthened and sustained.

The TCSS has established a districtwide Parent Advisory Council (PAC) comprised of parent representatives from each Title I school to provide advice on all matters related to parent and family engagement in Title I, Part A programs. The district will also encourage collaboration and participation with community partners as part of the PAC.

The TCSS works hand in hand with community organizations, including faith-based organizations, to share parent and family engagement activities and to increase the knowledge base in our community of the importance of family engagement for our students overall success.

We Love Our Tiger Cub Families



Parent & Family Engagement Evaluation

Throughout the year, the TCSS will conduct multiple evaluations of the content and effectiveness of this parent and family engagement policy and the family engagement activities to improve the academic quality of the Title I schools. The TCSS will gather input in the form of evaluations at various events at the school level and district level. The TCSS will also meet personally with families in the spring at the School Improvement Forums and District Improvement Forum to gather input.

Regular evaluations, as well as group forums, have the main purpose of obtaining input from parents of children eligible to receive Title I services and designing strategies for more effective parent and family engagement.

The TCSS will use the findings from the various evaluations and forums for continuous improvement, to remove possible barriers to parent participation, and to revise its parent and family engagement policies. In carrying out the parent and family engagement requirements established by Section 1116 of the ESSA, the district Parent & Family Engagement Coordinator will communicate and collaborate with the Office of Student Assignment and other support services to ensure full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children including providing information and school reports in a language parents can understand when feasible.

Development

This district parent and family engagement policy has been developed jointly and agreed upon with parents and family members of children participating in Title I, Part A programs as evidenced by the collaboration of parents, school, and district personnel at the annual district meetings.

Final revisions to this policy were made on April 9, 2019. The policy will be in effect for the 2019-2020 academic school year. The school district will distribute this policy in multiple ways to all parents of participating Title I, Part A children during the first weeks of school.

In carrying out the parent and family engagement requirements established by Section 1116 of the ESSA, the district Parent & Family Engagement Coordinator will communicate and collaborate with the Office of Student Assignment and other support services to ensure full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children including providing information and school reports in a language parents can understand when feasible.

Rosemont Elementary

“Where children are the



of our school”